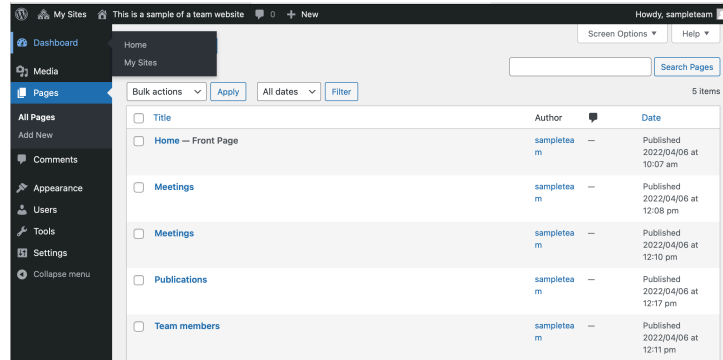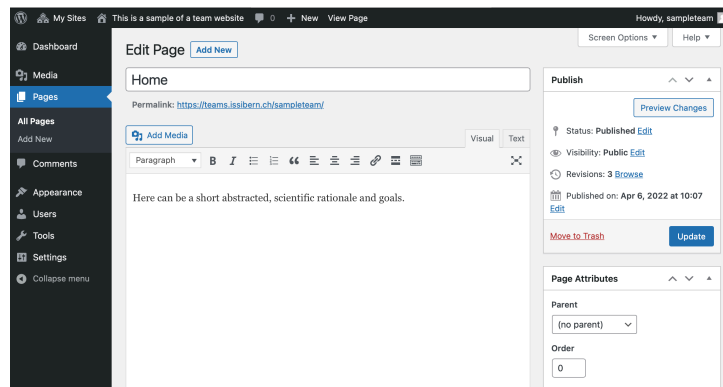# 4 easy steps to building a team website

When your website gets registered, you will receive an automatic E-Mail from the ISSI IT administrator Willi Wäfler willi.waefler@issibern.ch with the login link, username, and password.

After the login, choose "Pages" to add and edit website pages.

If you click on the page name you will be able to edit the page.
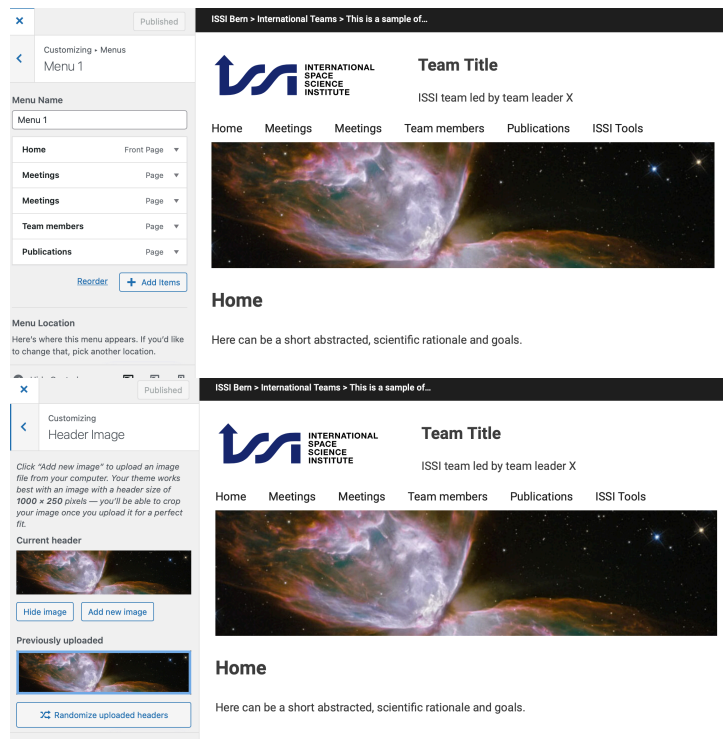

In the editor screen you can add text, and with the button "Add Media" you can insert images into the text. In the editor, you will find some formatting options such as lists and links.

To edit the menu of your website, choose "Appearance → Customize".

Then choose "Menus → Menu 1" to reorder and add items.

Under "Appearance → Customize" you can customize other parts of the website.
Choose "Header Image" to set the image below the menu of the website.